

DD/A 74-4981

18 DEC 1974

MEMORANDUM FOR: Director of Personnel
Director of Logistics
Acting Director of Security

SUBJECT : Posters and Bulletin Boards

As noted in the morning meeting, the Director of Personnel is the focal point within the Agency for "clearing" notices and bulletins to be posted on employee bulletin boards. In an effort to ensure that such posters are in conformance and sympathy with the taste of our Fine Arts Commission, the Director of Personnel has been requested to establish some mechanism by which the Fine Arts Commission may pass upon the esthetic suitability of such posters before hanging. We would appreciate your calling this fact to the attention of personnel within your organization who have had some hand in placing posters, etc., about the Headquarters building.

ELIQUET D. McMAHON

John N. McMahon
Associate Deputy Director
for
Administration

cc: Chmn, FAC